PROCEDURE OF VALIDATION

If you were successfully admitted for study in FMCU you have to start immediately with the procedure of the Validation here:

DISTRICT OFFICE BRATISLAVA - Customer Center
OKRESNÝ ÚRAD BRATISLAVA - Klientske Centrum,
Tomášíková 46,
832 05 Bratislava 3

Mgr. Alla Kováčová
☎ 09610/46 418
Email: alla.kovacova@minv.sk

You have to prepare and submit following documents:

- **Request** of District office in Bratislava (see the attachment on website)
- **General Certificate of Secondary Education (GCSE)** – copy of the original document has to be certified by a Notary/Registrar, only after that it may be translated into Slovak language by so-called court translator
- **ID, Passport** (copy)
- **The fee** - it is possible to pay it directly in the building of District office. The amount of the fee depends on the country where GCSE was issued.
  - The fee 5€ for countries: Czech republic, Hungary, Germany, Croatia, Poland, Romania, Ukraine
  - The fee 30€ for all other countries

The **Final Document** you have to bring or send to the Study Department for Foreign Students immediately after you will receive it.

Be careful, because the procedure of Validation is a long process and without this document it is not possible to enroll you to the study.